

At a SPECIAL meeting of the Hudson Housing Authority Board of Commissioners, Chairman, Glenn Davis, called the meeting to order at 6:34 p.m.

Members Present: Glenn Davis, Anne Marie Lourens, Joseph Leandres, Mary Lou McKeone
Members Absent: Ethan Mikula
Others Present: Jaclyn Beaulieu, Executive Director
Atty. Aldo Cipriano, Hudson Town Counsel

Chairman Davis declared that today’s meeting requires an executive session to discuss pending litigation that if discussed in open session, would have a detrimental effect on the negotiating position of the housing authority.

Upon a motion by Joseph Leandres, duly seconded by Anne Marie Lourens, the Board voted UNANIMOUSLY by roll call to enter into executive session to discuss pending litigation, as the discussion of these matters in open session may have a detrimental effect on the negotiating position of the housing authority; and to seek advice of counsel; and, to reconvene in public session.

Executive Session Roll Call: Joseph Leandres: Yay
Mary Lou McKeone: Yay
Anne Marie Lourens: Yay
Glenn Davis: Yay

Upon a motion by Joseph Leandres, duly seconded by Mary Lou McKeone, the Board voted UNANIMOUSLY to reconvene in public session at 7:08 p.m.

Atty. Cipriano exited the meeting.

After nominations took place, upon a motion by Anne Marie Lourens, duly seconded by Joseph Leandres, the Board voted UNANIMOUSLY to accept the following slate of Officers for FY2018 – 2019:

Glenn Davis: Chairman
Anne Marie Lourens: Vice Chairman
Joseph Leandres: Treasurer
Ethan Mikula: Commissioner
Mary Lou McKeone: Commissioner

Commissioners reviewed the Tabulation of General Bids for the Laundry Equipment, Services and Maintenance at Various Locations contract for Norma Oliver Village and Brigham Circle. There was only one bid received from Automatic Laundry Services Co., Inc. Director Beaulieu contacted five (5) housing authority references for Automatic Laundry and all five had only positive remarks and all five would recommend their services and equipment. After reviewing the advantages and disadvantages of each of the three (3) vend price options listed in the IFB, Director Beaulieu recommended a final vend price of \$1.00 per wash and \$1.00 per load (the lowest of the three options) at a payable price of 45% of gross income (as listed in Automatic Laundry’s bid) payable from Automatic Laundry to HHA. All commissioners in agreeance that keeping the laundry as affordable as possible to residents is our priority.

Upon a motion by Glenn Davis, duly seconded by Joseph Leandres, the Board voted UNANIMOUSLY to award the five (5) year with two (2), three (3) year extension options Laundry Equipment, Services and

Maintenance at Various Locations contract for Norma Oliver Village and Brigham Circle to Automatic Laundry Services Co., Inc. at a vend price of \$1.00 per load for the washers and \$1.00 per load for the dryers, with 45% of the gross income collected payable to Hudson Housing Authority, and to assign the Executive Director, Jaclyn A. Beaulieu as Contract Officer, and Chairman, Glenn Davis, as secondary Contract Officer.

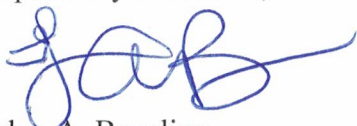
The regularly scheduled meeting for July 5, 2018 has been cancelled. All commissioners agreed to schedule a Special meeting on Thursday, July 12, 2018 at 6:30 p.m. Next regularly scheduled meeting is August 2, 2018 at 6:30 p.m.

Director Beaulieu updated the Board on personnel matters. Maintenance Supervisor Ray Leger is currently out of work on short-term disability for medical reasons and hopes to return to work in about two weeks. In the meantime, maintenance employee Jon Orkiseski is overseeing all HHA properties. Part-time maintenance employee Luis Abreu reported that he has applied for a full-time position at another housing authority and hopes to get the job. We will know a final answer on this in the next few weeks. Sadly, retired maintenance employee Ariste Richard passed away on June 11 – everyone remarked their wishes of condolence to his family.

Director Beaulieu reported that we may need to submit a budget revision sometime over the summer to adjust the extraordinary maintenance budget. Not all funds are going to be used, as the painting contract came in much lower than expected, and the drainage repairs at Brigham Circle building 2 will most likely not be done before the end of the fiscal year. Director Beaulieu will report back as she knows more.

Upon a motion by Glenn Davis, duly seconded by Joseph Leandres, the Board voted UNANIMOUSLY to adjourn at 8:20 p.m.

Respectfully submitted,



Jaclyn A. Beaulieu
Secretary