

SPECIAL Meeting

August 24, 2017

At a SPECIAL meeting of the Hudson Housing Authority Board of Commissioners, Chairman, Glenn Davis, called the meeting to order at 6:31 p.m.

Members Present: Barbara Beals, Glenn Davis, Ethan Mikula, Anne Marie Lourens
Members Absent: Joseph Leandres
Others Present: Julie M. Torres, Executive Director

Director Torres officially gave notice that her last day of employment with HHA will be October 1, 2017 as she has accepted the position of Executive Director of the Reading Housing Authority.

Upon a motion by Anne Marie Lourens, duly seconded by Barbara Beals, the Board voted UNANIMOUSLY to appoint Jaclyn Beaulieu as the Interim Acting Executive Director effective October 2, 2017 and approve a stipend to Ms. Beaulieu in the amount of \$100 per week in addition to her regular weekly pay rate until a permanent Executive Director has been hired.

D&V/Main Sail Consultants, Rick Leco & Cindy Overton, have reviewed the Executive Director job advertisement for publication on 8/31 with deadline to receive applications 9/22/17.

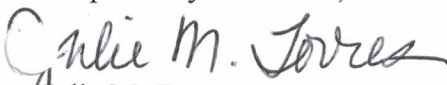
1. HHA will place the ad to appear in the Hudson Sun, and the minority newspaper, Vocero Hispano of Worcester. DVM will place ad with MassNAHRO, and select a state outside of Massachusetts.
2. Applicants are instructed to send resume and cover letter to D&V/Main Sail (DVM) who will then paper screen and conduct a phone interview as well as provide a scored matrix of qualifications to the HHA Sub-Committee for review including their recommendations.
3. Establish a sub-committee to include (2) Board members and one tenant from State housing. Commissioners agreed that the sub-committee shall be Anne Marie Lourens, Joseph Leandres and Brigham Circle resident, Shirley Sherman. This sub-committee will review the matrix and select top 3 or 4 applicants for face-to-face interview to be done in Open Meeting Session.
4. DVM can provide list of prepared questions for the face-to-face interviews.
5. Board shall select candidate and vote to enter into contract negotiations with the Chairman.

Other Business:

Director Torres spoke to Town Executive Assistant, Tom Moses, today regarding the Packard Street Property. The Board of Selectmen are meeting August 28, 2017 to further discuss the disposition of the property which may include transferring the property to the HHA. Chairman Davis and Commissioner Lourens agreed to attend the Board of Selectmen's meeting.

Executive Session: The Board voted unanimously by roll call to enter into executive session at 7:22 p.m., to discuss pending litigation, as the discussion of these matters in open session may have a detrimental effect on the negotiating position of the housing authority; and, not to reconvene in public session.

Respectfully submitted,


Julie M. Torres
Secretary