

## Hudson Housing Authority Agenda

### Place of Meeting: Virtual Zoom conference

**April 1, 2021**

**6:30 P.M.**

To participate remotely click on link:

<https://us02web.zoom.us/j/85869260374?pwd=ZXBoOTlhRmY1THAwQUxKVitvZVpTdz09>

Meeting ID: **858 6926 0374**

Meeting Password: **818917**

Conference call-in details are here, if you wish to join the meeting for audio only via telephone:

Meeting ID: **858 6926 0374** Password: **818917** One tap mobile: + 13126266799, 16465588656, 13462487799, 16699009128, 12532158782, 13017158592

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A§§ 18-25

1. Call to order
2. Minutes to be Approved
  - a. Minutes of March 4, 2021 Regular Meeting
  - b. Minutes of the March 18, 2021 Special Meeting
3. Financial Reporting and Accounts Payable
  - a. Budget comparative report through 2/28/2021
  - b. Accounts Payable Report for March 2021
4. Warrants:
  - a. Transfer of Funds March 2021
  - b. Payroll – March 2021
  - c. Housing Assistance Payments for April 2021
5. Projects and Contracts
  - a. Project 667-1 Brigham Circle Roof Replacement (FISH #141063)
    - i. Progress update
  - b. Project 91-1 Norma Oliver Village Appliance Replacement
    - i. Progress update
  - c. Project 689 49 Washington Street Window Replacement
    - i. Progress update
  - d. Project 167 8 Irving Street Boiler Replacement

- i. Progress update on replacement of the boiler through ABCD, Inc. in conjunction with the LEAN program
  - e. HHA Front Office Door Replacement project
    - i. Progress update
- 6. New Business
  - a. Commissioners to consider approving the purchase of a Ford light duty transit 250 cargo van, medium roof, AWD, as listed on the Master Vehicle List from approved vendor Marcotte Ford on the MA Operational Services Division (OSD) VEH98 vehicle purchasing contract, at a base price not to exceed \$37,000 and a total price with add-ons and accessories not to exceed \$50,000
  - b. Commissioners to consider renewal of trash removal contract with Casella Waste Management of Massachusetts, Inc.
  - c. Commissioners to note the start date of maintenance department employee John Bucciaglia, Groundskeeper/Custodian, on March 29, 2021
  - d. Review of the HHA By-Laws
- 7. Old Business
  - a. Citizens Bank signatories update: Signatories on all Citizens accounts have been updated and are active
  - b. FY2020 Audit and Agreed Upon Procedures (AUP) progress update
  - c. HHA bookkeeper/administrative assistant Allison Carroll back from FMLA leave 3/22/2021
  - d. COVID-19 UPDATE
    - i. COVID-19 measures at HHA
    - ii. HHA COVID-19 2<sup>nd</sup> dose vaccine clinics scheduled for April 9, 2021
- 8. Other Business
- 9. Executive Session
- 10. Adjournment

Attached: Order Suspending Certain Provisions of the Open Meeting Law, MGL 30A §§ 20

Posted By: Jaclyn Beaulieu

Posted Date: March 25, 2021